

# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

## TABLE OF CONTENTS

1. Table of Contents
2. Section 1: General Information
3. Section 2: Instructions to Offerors Submitting Bids
4. Section 3: General Terms and Conditions
5. Section 4: Project Specifications
6. Section 5: Offeror Proposal
7. Section 6: Evaluation and Award
8. Certification and Signature Page

## SECTION ONE: GENERAL INFORMATION

1. **PURPOSE:** Pursuant to a fair and open process, the Monongalia County Commission (hereinafter referred to as the “Commission” or “County”) is soliciting proposals from qualified vendors to provide Sledding Hill Slope Grading and Tow Rope Installation Services. The selected firm will provide the best option for the County, in terms of cost, the quality of the services provided, capability, vendor reputation and ability to provide all services as identified in this Request for Proposal. It is the intent of the Monongalia County Commission to award this contract within thirty (30) days of receipt of the proposals with tasking and completion of the overall project goals to be completed as negotiated upon contract award.
2. **ACCEPTANCE:** By signing and submitting its proposal, the successful Offeror agrees to be bound by all the terms contained in this Request for Proposal (“RFP”).
3. **SCHEDULE OF EVENTS:** The schedule of events for this RFP are as follows:

Request for Proposal Issue Date .....	12/22/21
Mandatory Pre-bid Conference .....	1/10/22
Offeror’s Written Questions Submission Deadline .....	1/21/22
Proposal Due Date .....	1/26/22
Proposal Opening Date .....	1/26/22
Oral Presentations via Zoom (if needed) .....	TBD
Approval of Successful Offeror .....	TBD



# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

## SECTION TWO: INSTRUCTIONS TO OFFERORS SUBMITTING BIDS

1. **RFP DOCUMENTS AND SPECIFICATIONS:** RFP documents and specifications will be available at the Monongalia County Commission offices located at following location:

**Monongalia County Courthouse  
243 High Street, Room 202  
Morgantown, WV 26505**

Documents may also be requested via email by contacting the Commission RFP Point of Contact noted below.

2. **PROPOSAL SUBMISSION DEADLINE:** Proposals must be received by January 26, 2022, at 10:00 am EST. Original and three (3) copies of the proposal must be provided. Proposals must be submitted to the above address. Proposals must be submitted in a sealed envelope, with the name of the firm submitting the proposal clearly marked on the outside of the envelope, along with the Project Name (*Sledding Hill Slope Grading and Tow Rope Installation Services*) and RFP Number (*2021MCC-CRP002*). The County assumes no responsibility for delays in any form of carrier, mail, or delivery service causing the submission to be received after the above-referenced due date and time. **Submissions by fax, telephone, or email are not permitted.**

3. **MANDATORY PRE-BID CONFERENCE:** An opportunity for prospective offerors to meet with the County Representatives for a question-and-answer session will be provided on January 10, 2022, at 2:00 PM EST. The meeting will be conducted at the construction site at Chestnut Ridge Park & Campground, 346 Chestnut Ridge Camp Road, Bruceton Mills, WV 26525. The county reserves the right to adjust this date as necessary due to the weather conditions. Every effort will be made to allow for the maximum amount of notice for any changes.

4. **COMMISSION RFP POINT OF CONTACT:** The point of contact for any communications or contact regarding this RFP is as follows:

Rennetta McClure, Monongalia County Administrator  
[rmcclure@monongaliacounty.gov](mailto:rmcclure@monongaliacounty.gov)

5. **QUESTIONS:** Questions MUST be submitted via email to the RFP point of contact indicated above. Questions will be answered by the appropriate individuals and answered within three (3) business days via posting in the RFP Dropbox location. Access to the Dropbox folder will be provided by the Commission RFP Point of Contact upon request of the RFP documents. Final questions pertaining to this RFP must be submitted on or before: January 21, 2022, at 3:00 pm EST. Questions received up to the question deadline will be responded to by posting to the RFP Dropbox location on or before 3:00 pm EST on January 24, 2022. Questions received after the question submittal deadline will NOT be addressed.

# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

## SECTION THREE: GENERAL TERMS AND CONDITIONS

1. **RESPONSIBILITIES:** The successful offeror shall have primary responsibility for the following for the life on the contract:
  - 1.1. The Vendor will, whenever on the County's premises, obey all instructions and County policies, which are provided to them with respect to performing services on the County's premises.
  - 1.2. The Vendor shall assure that its employees interact with County employees and the public in a respectful, courteous, helpful and impartial manner. All employees of the Vendor in both the field and the office shall refrain from belligerent behavior and/or profanity. Correction of any such behavior and language shall be the responsibility of the Vendor.
  - 1.3. In the event that the Vendor or any of their employees cause damage to the County's equipment or facilities, the Vendor shall, at its own expense, promptly repair or replace such damaged items to restore them to the same level of functionality that they possessed prior to the actions of the Vendor or the Vendor's employees.
  - 1.4. The County is committed to promoting equal opportunities for all. The Vendor agrees to abide by the County's non-discrimination policy. The County will not tolerate or condone acts of discrimination based upon race, gender, religion, ethnicity, national origin, color, age, disability or any other unlawful form of discrimination.
  - 1.5. All Monongalia County buildings are DRUG-FREE. The Vendor and all of their employees agree to comply with this DRUG-FREE policy while performing services on County property.
2. **CONFIDENTIALITY:** This Request for Proposal, and all proposals received in response, will remain confidential (with the exception of information that was previously public information), and will not be used for any purpose other than the evaluation of the proposals received by the Commission. Each offeror, by responding to this Request, acknowledges the terms expressed above and agrees to safeguard the details of this process and the contents of this document. If your organization does not agree to these conditions concerning confidentiality, or if you elect not to respond to this Request for Proposal, please delete and retain no copies thereof.
3. **CONFLICT OF INTEREST:** All submittals must state that there are no conflicts of interest to which the firm would be subject if it were to provide the requested services on behalf of the Commission.
4. **COMMUNICATION WITH ELECTED OR APPOINTED OFFICIALS:** All communications during this RFP process should be directed to the appropriate contact listed in Commission RFP Point of Contact (Section 2.4) of this RFP. Any firm that makes any effort to communicate with any other official of Monongalia County, either directly or indirectly, during this process will be *EXCLUDED* from consideration.

# **REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION**

5. **PUBLICATIONS OR ADVERTISING:** No advertising, sales promotion or other materials of the Vendor may identify or reference any resulting contract with the County without written consent from the Commission.
  
6. **PIGGYBACK PROVISIONS:** The Contract that ensues as a result of this RFP shall be for the use of Monongalia County and/or its independent enterprise boards. In addition, and in accordance with applicable West Virginia law, specific eligible political subdivisions, nonprofit educational and/or public health institutions may also participate in this cooperative purchasing agreement at their discretion. Any such legally eligible political subdivisions, nonprofits or public health institutions must get the appropriate approval in accordance with applicable policy in addition to obtaining the approval of the successful contractor.

# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

## SECTION FOUR: PROJECT SPECIFICATIONS

1. **Location:** Monongalia County and is located in north central West Virginia close to the Pennsylvania border. Within a 500-mile radius of Morgantown, the county seat of Monongalia County, is one-half of the population of the United States and one-third of Canada. Morgantown is one day's drive from 6 of the 8 largest U.S. metropolitan areas, 20 metro areas with populations of 1 million or more, and 22 of the nation's top 35 industrial markets. Morgantown is located at the intersection of I-79 and I-68, only 77 miles south of Pittsburgh and 155 miles north of Charleston, WV.
2. **Background and Current Operating Environment:** The current sledding hill at Chestnut Ridge Park does not allow for optimal participation and enjoyment of park patrons and is in need of enhancements to allow for efficient and safe operation of a recently purchased Sunkid Comfort Lift system. The Commission is seeking a turn-key solution to furnish labor, materials and equipment as required to regrade the slope and install the tow rope equipment.
3. **Qualifications and Experience:** Offerors will provide in **Attachment A: Offeror Response Sheet** information regarding their firm and experience in providing the requested services. The Commission or its designees will independently evaluate each offeror based on the following criteria:
  - 3.1. Offeror shall provide a general description of the firm's financial condition and identify any conditions- e/g/, bankruptcy, pending litigations, planned office closures, impending merger, which may impede offeror's ability to provide the requested services.
  - 3.2. Offeror shall describe the firm's experience in providing the requested services.
  - 3.3. The offeror shall submit a list of three (3) references for which it provides similar services, including name of institution, address, and contact person and phone number.
  - 3.4. A statement that your firm or principals are not involved in any current or pending litigation involving Monongalia County, or any of its Departments or Authorities.
  - 3.5. If any work is to be subcontracted, offeror should provide similar background materials and references for proposed subcontractors.
4. **Project and Goals:** Offerors shall provide a detailed narrative description of the services offered within their proposal and their methodology for providing requested services. It is the goal of the Monongalia County Commission to make an award to the successful offeror to provide a comprehensive turnkey solution to achieve the following:
  - 4.1. A total rehabilitation of the Chestnut Ridge Sledding Hill and installation of the Sunkid Comfort Lift System.
  - 4.2. Ensure that sledding hill and the installed equipment is made current with all applicable current health, safety, accessibility, and efficiency standards.

# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

5. **Requirements:** Offerors are expected to submit proposals that address all portions of this section. If an offeror is unable to satisfy every element of this section but chooses to submit a proposal anyway, it must clearly identify the element(s) it is unable to satisfy and the reason it cannot meet the requirement. The Commission will review any exceptions taken but, at its sole discretion, may determine the proposal not responsive to the County's requirements and remove it from further consideration.

Contractor's proposal should address sections of ATTACHMENT A - CHESTNUT RIDGE SNOW TUBING PARK SITE DEVELOPMENT PLANS as follows:

- 5.1. Proposed Bid must include materials, equipment, equipment mobilization, and labor to address all sections.
- 5.2. General Notes-C2
- 5.3. Existing Conditions-C3
- 5.4. Site Plan-C4
- 5.5. Grading Plan-C5
- 5.6. Profile and Sections-C6
- 5.7. Erosion and Sediment Control Plan-C7
- 5.8. Seeding Plan-C8
- 5.9. Winter Plan – C9
- 5.10. Electrical Plan-C10
- 5.11. Construction Details-C11
- 5.12. Erosion and Sediment Control Details-C12
- 5.13. Foundation Notes and Details-C13
- 5.14. Winter Plan Details – C-14
- 5.15. Boring Logs-C15
- 5.16. Appendix A1-Tow Rope Manufacturer Specifications
- 5.17. Manufacturers used in the proposed Bid should be the same or equal to those listed in specifications.

6. **Proposal Elements:** To ensure that all requirements of this RFP are understood and addressed, the following summary of milestones/deliverables to be achieved are as follows:

- 6.1. MOBILIZATION
  - 6.1.1. Mobilization and Demobilization
  - 6.1.2. Layout
  - 6.1.3. Receipt of CAD File (CAD File will be provided by MCC to Contractor)
- 6.2. EROSION CONTROL
  - 6.2.1. Construction Entrance
  - 6.2.2. Silt Fence
  - 6.2.3. Compost filter sock – 12”, 18”, 24”
- 6.3. CLEARING / DEMOLITION
  - 6.3.1. Clear and Grub trees/shrubs and disposal by burning on site
    - 6.3.1.1. MCC may request that the contractor move usable timber, to be used as firewood, to the park's maintenance garage area. Timber should be usable section no longer than 8'

# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002

## SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

### 6.4. EARTHWORK

- 6.4.1. Strip Topsoil
- 6.4.2. Cut to Fill
- 6.4.3. Mass Grading
- 6.4.4. Trail Relocation
- 6.4.5. Compaction of Materials
- 6.4.6. Topsoiling of Site

6.4.6.1. Important Note: 72 Tons of topsoil for use on project are at CRP and reserved for project

- 6.4.7. Final Grading/Prep of site for seeding

### 6.5. SEEDING

- 6.5.1. Seeding of site
- 6.5.2. Erosion Matting of Marked Areas

### 6.6. STORM

- 6.6.1. 12" HDPE Culvert
- 6.6.2. 24" HDPE Culvert
- 6.6.3. 12" Underdrain

### 6.7. TUBING LIFT SYSTEM INSTALLATION

- 6.7.1. Top Foundation including Concrete, rebar reinforcement, and embedded connection points for lift equipment.
- 6.7.2. Bottom Foundations including concrete, rebar reinforcement, and anchor block with embedded connection points
- 6.7.3. Installation of Sunkid Comfort Star Lift System, Excluding Lane Dividers, Crash Bags, and Safety fencing per note on Sheet C-2
  - 6.7.3.1. CRP is in possession of Complete Lift System. Per Note 7 on Page C- 2, it is the responsibility of the contractor to understand what materials present and what materials will be needed for the installation of the lift.
- 6.7.4. Electrification of systems including conduit and wiring
  - 6.7.4.1. Conduit is to be placed for the purpose of housing communication line from lower lift position to top of hill lift position
  - 6.7.4.2. No allowance has been made for upgrades to existing power source at site that may be needed and only provides conduit for potential expansion
- 6.7.5. Contractor will communicate and schedule lift assembly with a representative of Sunkid Comfort Star Lift System. This representative will provide SUPERVISION ONLY of installation of lift equipment while the Contractor will be responsible for all aspects of installation. The availability of the representative to supervise installation was a condition that was part of the original purchase of the equipment by the County and should not result in any additional costs to the project.

### 6.8. OTHER

- 6.8.1. All required permits and/or fees
- 6.8.2. Disconnection of 1 utility pole per plan set page C-10
- 6.8.3. All required testing as noted in Notes 1 & 2 of the Inspection Section on C-2
- 6.8.4. Final Installation of the lift must meet guidelines and be approved by representatives of Sunkid Comfort Lift System

# **REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION**

- 6.8.5. It is the contractor's responsibility to contract with the engineering firm of record for inspection services of the Chestnut Ridge Park Sled Hill plan set
- 6.8.6. All bid submissions must be accompanied by a bid sheet that confirms all of the elements of this section (6.1 through 6.10) that will be included in FFP offer
- 6.9. EXCLUDES
  - 6.9.1. Purchase of Sunkid Comfort Lift System
  - 6.9.2. Purchase of Crash Bags, per note on sheet C-2
  - 6.9.3. Purchase of Safety Fencing, per note on sheet C-2
  - 6.9.4. Purchase of Lane Dividers, per note on sheet C-2
- 6.10. PROJECT TIMELINES
  - 6.10.1. Project must commence as soon as possible in spring
  - 6.10.2. Grass must be seeded by first week of May



# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

## SECTION FIVE: OFFEROR PROPOSAL

1 **Economy of Preparation:** Proposals should be prepared simply and economically providing a straightforward, concise description of the Offeror's abilities to satisfy the requirements of the RFP. Emphasis should be placed on completeness and clarity of the content. Proposals must include the information that is specifically requested herein as well as such additional information as an offeror deems relevant to the process. Each offeror agrees that the proposal submitted constitutes a firm offer to the Commission that cannot be withdrawn for ninety (90) days from the proposal due date.

2 **Incurring Cost:** Neither the State nor any of its employees or officers shall be held liable for any expenses incurred by any Offeror responding to this RFP, including but not limited to preparation, delivery, or travel.

3 **Proposal Format:** Offerors should provide responses in the format listed below:

**Title Page:** State the RFP subject, number, Offeror's name, business address, telephone number, fax number, name of contact person, e-mail address, and Offeror signature and date.

**Table of Contents:** Clearly identify the material by section and page number.

**Attachment B:** Complete **Attachment B: Offeror Response Sheet**. Offeror should provide sufficient detail regarding proposed firm and experience in providing requested services.

Offeror should also describe the approach and methodology proposed for this project. This should include how each of the goals and objectives listed are to be met.

**Attachment C:** Complete **Attachment C: Requirements Specification Checklist**. By signing and dating this attachment, the Offeror acknowledges, except where exceptions are noted, that they can meet or exceed each of these specifications as outlined in 4.5 and proposal elements as outlined in 4.6 of Section Four: Project Specifications. The Commission reserves the right to require documentation detailing how each is met at its discretion.

**Attachment D:** Complete **Attachment D: Cost Sheet** included in this RFP and submit in a separate sealed envelope. Offeror is to provide a Firm Fixed Price (FFP) offer to complete the proposal elements as outlined in 4.6 of Section Four: Project Specifications (Specifically 6.1 through 6.10). Offer should clearly separate and itemize any offered pricing for any additional/optional equipment and/or services.

# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

4 **Proposal Submission:** Proposals must be received in two distinct parts: technical and cost.

- **Technical proposals** must not contain any cost information relating to the project.
- **Cost proposal** shall be sealed in a separate envelope and will not be opened initially.

All proposals must be submitted to the Commission **prior** to the date and time stipulated in the RFP as the bid opening date and time. All bids will be dated and time stamped by Commission staff to verify official time and date of receipt. All submissions must be in accordance with the provisions listed below and in Section Two: Instructions to Offerors Submitting Bids above.

5 **Technical Bid Opening:** The Commission will open and announce only the technical proposals received prior to the date and time stipulated in the RFP as the bid opening date and time. The technical proposals shall then be provided to the Commission evaluation committee.

6 **Cost Bid Opening:** The Commission shall schedule a date and time to publicly announce the technical recommendation of the evaluation committee and then open and announce cost proposals. All cost bids for qualifying proposals will be opened. Cost bids for non-qualifying proposals will also be opened but shall not be considered. A proposal may be deemed non-qualifying for a number of reasons including, but not limited to, the bidder's technical proposal failing to meet the minimum acceptable score and the bidder's technical proposal failing to meet a mandatory requirement of the contract. Certain information, such as technical scores and reasons for disqualification, will not be available until after the contract award, pursuant to *West Virginia Code* §5A-3-11(h) and *West Virginia Code of State Rules* §148-1-6.2.5..

# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

## SECTION SIX: EVALUATION AND AWARD

- 1 **Evaluation Process:** Proposals will be evaluated by a committee of three (3) or more individuals against the established criteria with points deducted for deficiencies. The Offeror who demonstrates that they meet all of the mandatory specifications required; and has appropriately presented within their written response their understanding in meeting the goals and objectives of the project; and attains the highest OVERALL point score of all Offerors shall be awarded the contract. The selection of the successful Offeror will be made by a consensus of the Commission.
  
- 2 **Evaluation Criteria:** All evaluation criteria are defined in the specifications section, Section 4. Project Specifications and based on a 100-point total score. Cost shall represent a minimum of 40 of the 100 total points.

The following are the evaluation factors and maximum points possible for technical point scores:

• Qualifications and experience (Section 4.3)	(20) Points Possible
• Approach and methodology (Section 4.4)	(15) Points Possible
• Ability to Address Requirements (Section 4.5)	(25) Points Possible
• Cost (Attachment C: Cost Sheet)	<u>(40) Points Possible</u>
<b>Total</b>	100 Points Possible

Each cost proposal cost will be scored by use of the following formula for all Offerors who attained the minimum acceptable technical score:

**Lowest price of all proposal**

$$\frac{\text{Price of Proposal being evaluated}}{\text{Lowest price of all proposal}} \times 40 = \text{Price Score}$$

- 2.1 **Technical Evaluation:** The Agency evaluation committee will review the technical proposals, deduct points where appropriate, and make a final written recommendation to the Commission.
  
- 2.2 **Minimum Acceptable Score:** Offerors must score a minimum of 70% (42 points) of the total technical points possible. All Offerors not attaining the minimum acceptable score (MAS) shall be considered as non-qualifying. A proposal may be deemed non-qualifying for a number of reasons including, but not limited to, the bidder’s technical proposal failing to meet the minimum acceptable score and the bidder’s technical proposal failing to meet a mandatory requirement of the contract. Cost bids for non-qualifying proposals will also be opened but shall not be considered. Certain information, such as technical scores and reasons for disqualification, will not be available until after the contract award, pursuant to *West Virginia Code* §5A-3-11(h) and *West Virginia Code of State Rules* §148-1-6.2.5.
  
- 2.3 **Cost Evaluation:** The Commission will review the cost proposals, assign appropriate points, and make the final recommendation as to the successful offeror.

**REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002  
SLEDDING HILL SLOPE GRADING AND TOW ROPE  
INSTALLATION**

**Attachment A: Chestnut Ridge Snow Tubing Park Site  
Development Plans**

**(ATTACHED SEPERATLY)**

# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

## Attachment B: Offeror Response Sheet

Offerors should provide sufficient detail regarding their firm and experience in providing the requested services specifically addressing EACH of the following:

- 3.1. Offeror shall provide a general description of the firm's financial condition and identify any conditions- e/g/, bankruptcy, pending litigations, planned office closures, impending merger, which may impede offeror's ability to provide services.

*Offeror Response:*

- 3.2. Offeror shall describe the firm's experience in providing the requested services.

*Offeror Response:*

- 3.3. The offeror shall submit a list of three (3) references for which it provides similar services, including name of institution, address, and contact person and phone number.

*Offeror Response:*

- 3.4. A statement that your firm or principals are not involved in any current or pending litigation involving Monongalia County, or any of its departments or Authorities.

*Offeror Response:*

- 3.5. If any work is to be subcontracted, offeror should provide similar background materials and references for proposed subcontractors.

It is the goal of the Monongalia County Commission to achieve a comprehensive turnkey solution. Offerors shall provide a detailed narrative description of the services offered within their proposal and their methodology for providing requested services to achieve the following goals highlighting overall demonstrated knowledge of the subject matter of the services to be provided to the county.

- 4.1. A total rehabilitation of the Chestnut Ridge Sledding Hill and installation of the Sunkid Comfort Lift System.

*Offeror Response:*

- 4.2. Ensuring that the sledding hill and the installed equipment is made current with all applicable health, safety, accessibility, and efficiency standards.

*Offeror Response:*

# **REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION**

## **Attachment C: Requirements Specification Checklist**

Each proposal must be in sufficient detail to permit evaluation, at a minimum, with respect to the requirements as outlined in Section 4. Project Specifications, Subsection 5. Proposals must include the information that is specifically requested herein as well as such additional information as an offeror deems relevant to the process or that would differentiate it from other offerors. Each offeror agrees that the proposal submitted constitutes a firm offer to the Commission that cannot be withdrawn for ninety (60) days from the proposal due date.

**Section 4, Subsection 5.1:**

*Offeror Response:*

**Section 4, Subsection 5.2:**

*Offeror Response:*

**Section 4, Subsection 5.3:**

*Offeror Response:*

**Section 4, Subsection 5.4:**

*Offeror Response:*

**Section 4, Subsection 5.5:**

*Offeror Response:*

**Section 4, Subsection 5.6:**

*Offeror Response:*

**Section 4, Subsection 5.7:**

*Offeror Response:*

**Section 4, Subsection 5.8:**

*Offeror Response:*

**Section 4, Subsection 5.9:**

*Offeror Response:*

# **REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION**

**Section 4, Subsection 5.10:**

*Offeror Response:*

**Section 4, Subsection 5.11:**

*Offeror Response:*

**Section 4, Subsection 5.12:**

*Offeror Response:*

**Section 4, Subsection 5.13:**

*Offeror Response:*

**Section 4, Subsection 5.14:**

*Offeror Response:*

**Section 4, Subsection 5.15:**

*Offeror Response:*

**Section 4, Subsection 5.16:**

*Offeror Response:*

**Section 4, Subsection 5.17:**

*Offeror Response:*

**OTHER OPTIONAL OR RELEVANT INFORMATION:**

*Offeror Response:*

# **REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION**

By signing below, I certify that I have reviewed this Request for Proposal in its entirety; understand the requirements, terms and conditions, and other information contained herein; that I am submitting this proposal for review and consideration; that I am authorized by the bidder to execute this bid or any documents related thereto on bidder's behalf; that I am authorized to bind the bidder in a contractual relationship; and that, to the best of my knowledge, the bidder has properly registered with any State agency that may require registration.

---

(Company)

---

(Representative Name, Title)

---

(Contact Phone/Fax Number)

---

(Date)



# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

## Attachment D: Cost Sheet

Offeror is to provide a Firm Fixed Price (FFP) offer to complete the specifications as outlined in 4.6 of Section Four: Project Specifications (Specifically 6.1 through 6.10) as follows:

### 6.1. MOBILIZATION

- 6.1.1. Mobilization and Demobilization
- 6.1.2. Layout
- 6.1.3. Receipt of CAD File (CAD File will be provided by MCC to Contractor)

### 6.2. EROSION CONTROL

- 6.2.1. Construction Entrance
- 6.2.2. Silt Fence
- 6.2.3. Compost filter sock – 12”, 18”, 24”

### 6.3. CLEARING / DEMOLITION

- 6.3.1. Clear and Grub trees/shrubs and disposal by burning on site
  - 6.3.1.1. MCC may request that the contractor move usable timber, to be used as firewood, to the park’s maintenance garage area. Timber should be usable section no longer than 8’

### 6.4. EARTHWORK

- 6.4.1. Strip Topsoil
- 6.4.2. Cut to Fill
- 6.4.3. Mass Grading
- 6.4.4. Trail Relocation
- 6.4.5. Compaction of Materials
- 6.4.6. Topsoiling of Site
  - 6.4.6.1. Important Note: 72 Tons of topsoil for use on project are at CRP and reserved for project
- 6.4.7. Final Grading/Prep of site for seeding

### 6.5. SEEDING

- 6.5.1. Seeding of site
- 6.5.2. Erosion Matting of Marked Areas

### 6.6. STORM

- 6.6.1. 12” HDPE Culvert
- 6.6.2. 24” HDPE Culvert
- 6.6.3. 12” Underdrain

### 6.7. TUBING LIFT SYSTEM INSTALLATION

- 6.7.1. Top Foundation including Concrete, rebar reinforcement, and embedded connection points for lift equipment.
- 6.7.2. Bottom Foundations including concrete, rebar reinforcement, and anchor block with embedded connection points
- 6.7.3. Installation of Sunkid Comfort Star Lift System, Excluding Lane Dividers, Crash Bags, and Safety fencing per note on Sheet C-2
  - 6.7.3.1. CRP is in possession of Complete Lift System. Per Note 7 on Page C- 2, it is the responsibility of the contractor to understand what materials present and what materials will be needed for the installation of the lift.

# REQUEST FOR PROPOSAL (RFP) 2021MCC-CRP002 SLEDDING HILL SLOPE GRADING AND TOW ROPE INSTALLATION

- 6.7.4. Electrification of systems including conduit and wiring
  - 6.7.4.1. Conduit is to be placed for the purpose of housing communication line from lower lift position to top of hill lift position
  - 6.7.4.2. No allowance has been made for upgrades to existing power source at site that may be needed and only provides conduit for potential expansion
- 6.7.5. Contractor will communicate and schedule lift assembly with a representative of Sunkid Comfort Star Lift System. This representative will provide SUPERVISION ONLY of installation of lift equipment while the Contractor will be responsible for all aspects of installation. The availability of the representative to supervise installation was a condition that was part of the original purchase of the equipment by the County and should not result in any additional costs to the project.

6.8. OTHER

- 6.8.1. All required permits and/or fees
- 6.8.2. Disconnection of 1 utility pole per plan set page C-10
- 6.8.3. All required testing as noted in Notes 1 & 2 of the Inspection Section on C-2
- 6.8.4. Final Installation of the lift must meet guidelines and be approved by representatives of Sunkid Comfort Lift System
- 6.8.5. It is the contractor’s responsibility to contract with the engineering firm of record for inspection services of the Chestnut Ridge Park Sled Hill plan set
- 6.8.6. All bid submissions must be accompanied by a bid sheet that confirms all of the elements of this section (6.1 through 6.10) that will be included in FFP offer

6.9. EXCLUDES

- 6.9.1. Purchase of Sunkid Comfort Lift System
- 6.9.2. Purchase of Crash Bags, per note on sheet C-2
- 6.9.3. Purchase of Safety Fencing, per note on sheet C-2
- 6.9.4. Purchase of Lane Dividers, per note on sheet C-2

6.10. PROJECT TIMELINES

- 6.10.1. Project must commence as soon as possible in spring
- 6.10.2. Grass must be seeded by first week of May

**TOTAL FIRM FIXED COST OFFER**

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**OPTIONAL PROPOSED ITEM(S)**

Description

Price

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\_\_\_\_\_

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(END)